

**Activity 2 (computer-based, reading for gist):** *Where do we want to be?*

- multimedia input:
  - *videos:*
    - <https://youtu.be/Bhri9yrnhhE>
    - <https://youtu.be/eASIE1WmqwU>
- text and graphics input

*Learning objective/s:* Ensure learners' plans are consistent with the organisational strategy, objectives, values, policies and procedures.

*Approximate time:* 1h

*Procedure/description:* computer-based activity of 3 separate tasks to encourage listening and reading for gist. Learners use web page contents, videos and text.

*Task 1:* Learners will watch 2 videos in pairs by following the hyperlinks. Mutual support and peer learning will be encouraged by the trainers. Learners will make a glossary of the most important key words. They will be asked questions on the videos to check comprehension.

*Task 2:* Learners will visit the following website <https://www.thebalance.com/writing-a-business-plan-operations-strategy-1200847> to read for gist about an Operational Plan. They will be supported by trainers in answering the following questions:

- What role will operations play in a company?
- Where will you get your sourcing materials?
- Can you outsource any?
- Why do you need to be diligent?

*Task 3:* Learners will read the text again and try to design their own operational plan based on what has been previously examined and following a template.