

Vocabulary Activities

Write the meanings of the pictures according to the video.



AUDIENCE



GATHERING INFORMATION



INTRODUCTION



DATA AND FACTS



QUOTES



CONFUSING

2. There are some steps written below. Put them in order.

<ul style="list-style-type: none">• Make an outline<ul style="list-style-type: none">• Practice• Define objective• Analyze audience<ul style="list-style-type: none">• Select topic	<ol style="list-style-type: none">1. ANALYZE AUDIENCE2. SELECT TOPIC3. DEFINE OBJECTIVE4. MAKE AN OUTLINE5. PRACTICE
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Module 3, Kit 2, Activity 1

1. Listen to the radio program and write true (T) or false(F) for the statements.

- a. Speaking too quickly may affect breathing and confidence. T
- b. Speak quickly if you want audience understands you more. F
- c. When you are nervous, you are intended to speak quickly. T
- d. If you have too much material, edit them in rehearsal. T
- e. People may either use 100 slides or 10 slides for presentation. T
- f. Audience are here to make fun of your slides. F

2. Listen to the radio program again and answer the questions.

- a. Why is speaking too quickly a problem for audience?

When a speaker speaks too quickly, audience struggle to understand the point.

- b. What is it suggested if you are too nervous before the presentation?

Remind yourself why you are the presenter today.

- c. What is Dr. James offering if you have too much materials for the time available?

Edit the material and time yourself in rehearsal

- d. How many words do people suggest to use for a minute?

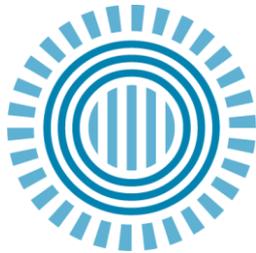
Speaking at a consistent rate of about 155 words a minute

- e. What is the common mistake people do when they build text?

You build text on your slides you might be drawn into reading the text at a rapid rate

Module 3, Kit 2, Activity 2

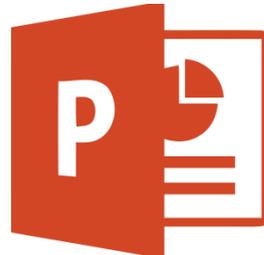
1. Write the names of the applications used for presentation. Discuss with your friends;
 - a. Which one is more user-friendly?
 - b. Which ones do you prefer to use?
 - c. How many of them have you used before?



Prezi



Google Slides



PowerPoint



SlideBean

2. Prepare a presentation by using one of the applications above. You may use the tips here:



Start by choosing a topic

Make an outline

- intro*
- body*
- Conclusion*

Define an objective

Practice

- from memory*
- from notes*
- From text*

*You don't have to be a
genius or a visionary or
even a college graduate
to be successful. You just
need a framework and a
dream.*

Michael Dell



Students' Own Answers

Module 3, Kit 2, Activity 3

1. Present your presentation you prepared on activity 2.
2. Discuss your presentation with your friends according to the table below.

	Always	Sometimes	Hardly
The type of presentation is appropriate for the topic and audience.			
The presentation had a clear introduction, content and conclusion.			
Length of presentation is within the assigned time limits.			
Presentation contains accurate information.			
Technical terms are well-defined in language appropriate for the target audience.			
Speaker uses a clear, audible voice.			
Movement seems fluid helps audience visualized.			
Speaker maintains good eye contact with the audience.			

Students' Own Answers